

# **DENVER GATEWAY CENTER METROPOLITAN DISTRICT** **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, November 14, 2023

**TIME:** 11:30 a.m.

**LOCATION:** Microsoft TEAMS

1. Online Microsoft Teams Meeting

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2I2YWFiZjAtNWM2ZC00NTIkLWI1MWMtZTQxMGU4YW-MxOTlw%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2I2YWFiZjAtNWM2ZC00NTIkLWI1MWMtZTQxMGU4YW-MxOTlw%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**Or call in (audio only)**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 814 865 494#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jordan Swisher	President	May, 2027
John Fair	Vice President	May, 2025
Charles Foster	Asst. Secretary/Treasurer	May, 2027
Vacant	Secretary/Treasurer	May, 2025
Vacant	Secretary/Treasurer	May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda
- C. Public Comment

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## **II. CONSENT AGENDA**

- A. Ratify Approval of Interim Claims (enclosure).
- B. Review and Consider Approval of Minutes from the September 12, 2023 Regular Meeting (enclosure).

- C. Consider adoption of Resolution No. 2023-11-\_\_ Regarding 2024 Annual Administrative Matters (enclosure).
- D. Ratify Approval of BrightView Contract for Landscaping and Nustyle completion with Hall – \$309,879.22 (enclosure).

**III. STATUS OF PUBLIC IMPROVEMENTS**

- A. Filing 5
  - 1. Review Ground Works Construction Budget (enclosure).
  - 2. Schedule
- B. Filing 7
  - 1. Review Ground Works Construction Budget (enclosure).
  - 2. Schedule.

**IV. FINANCIAL MATTERS**

- A. Review and Accept September 30, 2023 Unaudited Financial Statements and Cash Position Report (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-11-\_\_ to Amend the 2023 Budget (enclosure).
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Consider approval of Engagement Letter with Fiscal Focus Partners to prepare the 2023 Audit (enclosure).

**V. MANAGER MATTERS**

- A. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- B. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related Statement(s) of Work (enclosure).

## **VI. ATTORNEY MATTERS**

- A. Discuss and consider adoption of Resolution Excluding Worker's Compensation (enclosure).
- B. Consider approval of Resolution Adopting the Colorado Special District Records Retention Schedule Appointing Official Custodian, and Adopting Policies and Fee Schedule for the Handling of Record Requests under the Colorado Open Records Act ("CORA") (enclosure).

## **VII. DIRECTOR ITEMS**

- A. Consider Approval of Brownstein Hyatt Farber Schreck, LLP Engagement Agreement for Legal Services Regarding Payment Dispute regarding supplier of landscaping materials (enclosure).
- B. Confirm Quorum for December 12, 2023 Regular Meeting.
- C. Other Business.

## **VIII. ADJOURNMENT**

**The next regular meeting is scheduled for December 12, 2023 at 11:30 a.m.**